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Important Dates

Principal Meetings

Primary Principal Meetings
(all 10.00 - 12.00 @
Papatoetoe Intermediate
School)

- Wednesday 17 March
- Wednesday 2 June
- Wednesday 25 August
- Wednesday 17 November

Secondary School Leaders

- Wednesday 17 March
(@ Papatoetoe Intermediate
school 10.00 - 12.00
combined meeting)
12.15 - 1.15 map out 2021
programme (lunch provided)

**SENCO Meetings (LSCs
invited)**
(all 12.30 - 3.00)

- Thursday 18 March
(@ Pap Int) He Pikorua
- Thursday 17 June @
Botany office
- Thursday 9 Sept @ Pap Int
- Thursday 18 Nov @
Botany office

Kia ora, Talofa lava, Kia orana - Welcome to Term 1

Principals' Meetings (10.00 - 12.00 Wednesday 17 March)

This term this is a combined Primary and Secondary Schools' Principals Meeting. There will be a joint Ministry-RTLB presentation on He Pikorua. He Pikorua is a digital practice framework that provides guidance to all Ministry and RTLB learning support practitioners, managers and practice leaders in their day to day mahi. It is designed to support collaboration between learning support practitioners and educators, whanau and mokopuna in early learning centres, schools and kura.

He Pikorua will replace the current RTLB practice sequence. www.hepikorua.education.govt.nz

Seasons for Growth

Cluster 10 continues to offer training for staff in schools to deliver the Seasons Grief and Loss programme. Our next two-day training will be on 13th and 14th April. Further information and registration forms have been sent to all SENCOs in the cluster.

IY Programme

The IY newsletter for 2021 is attached. All schools are invited to register teachers in a relevant programme. The Ministry has extended the IY Autism for Teachers programme to teacher aides with most costs being met by the Ministry. We are also offering a behaviour management programme for teacher aides. This can be on-site if this is preferred.

Foetal Alcohol Spectrum Disorder

In 2020 we piloted a programme for teachers and teacher aides to help them have a better understanding of the impact of FASD on students. This is a two-day workshop which can be supported through LSF. If your school is interested, please contact Trish Porter (trishp@papint.school.nz).

Annual Report

A summary of the RTLB 2020 Annual Report to the Board of Trustees is attached. The full report is available on request. The Annual Narrative Report to the Ministry will be sent separately to principals.

LSF

There was an underspend of \$26,000 in LSF in 2020 due in part to 10 weeks in lockdown. This resource has been added to the 2021 LSF which now comprises \$209,000 (GST exclusive).

Banking Staffing

We are able to use unused RTLB staffing to support the release of primary school teachers when the release is associated with a Collaborative Action Plan e.g. release of a teacher to write an ORS application, attendance at PD. The application process is similar to LSF. However, the relief teacher must be paid through Papatoetoe Intermediate School – contact me for further details.

Teacher Aide funding (funded through LSF)

Due to the pay equity settlement for teacher aides we will increase the hourly rate for teacher aides to \$23.71 per hour from 1 March. This will be reviewed in February 2022.

Ray Webb (RTLB Cluster Manager)

Staffing: Corrie Adams, Jo Brandll and Mei Tung have joined the team. There is one vacancy which is currently advertised.

Term 1 2021 - Incredible Years Newsletter

Kia ora and warm greetings,

Welcome to Manawanui RTLB Cluster 10's IY Newsletter. We hope to inform and update you with IY news, and what is happening within the Cluster for Incredible Years.

Introducing the RTLB Incredible Years Team - We currently have 6 facilitators trained in the Incredible Years Teacher Programme. Our facilitators are Amanda Bell, Laura Campbell, Patrick Collier, Susan Knowles, Karen Otway and Susie Talimalo-Ikihele. We also welcome Deni Jennings to the Incredible Years Team. She is currently completing the IY Group Leader training.

News and updates:

Incredible Years Teacher Programme 1 - The start of this programme is delayed due to Covid Alert Level 3 and will now start on 11 March. There are still places available in this programme. If you have a teacher who would like to do the training, please email Amanda Bell (amandab@papint.school.nz).

Incredible Years Teacher Programme 2 - We are delivering a 2nd Incredible Years Teacher Programme in Terms 2 and 3. Attached are the flyer and registration form.

Incredible Years Parenting Programme will start in March with a group of parents at Wymondley Road School. Sessions are weekly on Wednesday morning. Laura Campbell and Susie Talimalo-Ikihele are facilitating this programme.

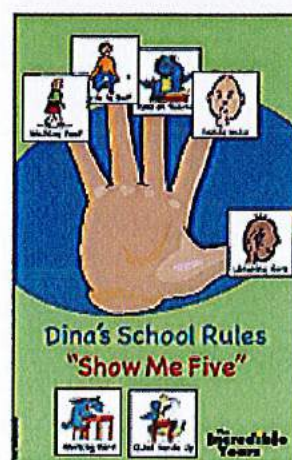
Incredible Years Autism Programme for Teachers / Teacher Aides will be offered in Term 2. The programme is 6 half day sessions covering 3 topics: Language development; Social interactions and Emotional Literacy and Self - Regulation. It is specifically targeted for Year 0-1 teachers who are teaching 5 year olds with neuro-diverse needs. Teacher Aides are welcome to attend the course. Registration forms and information about IYAT will be emailed to you in March.

Managing Behaviour Positively - Teacher Aide Workshops is a series of 3 workshops to support Teacher Aides to have a better understanding of the importance of developing positive relationships with students, how to reinforce and influence positive behaviour and how to use proactive and preventative strategies. The workshops will be offered in Term 2. More information about these workshops will be emailed out later this Term or talk to your Liaison RTLB.

Other Information

Both the Incredible Years Teacher and Autism Programmes are delivered at Cluster 10's RTLB Office (Scott Base Room) at Papatoetoe Intermediate School.

If you require further information about any of the IY Programmes, please contact Amanda Bell (amandab@papint.school.nz).



Important Upcoming Dates:

IYT Programme 1

- Workshop 1 - March 11
- Workshop 2 - March 25
- Workshop 3 - April 15
- Workshop 4 - May 6
- Workshop 5 - May 27
- Workshop 6 - June 10

IY Autism Course (Term 2)

- Session 1 - May 7
- Session 2 - May 14
- Session 3 - May 21
- Session 4 - May 28
- Session 5 - June 11
- Session 6 - June 18



Incredible Years Teacher - Programme 2

Thank you for your interest in the Incredible Years Teacher training programme. The criteria for teachers participating in the IYT course are the following:

- Teachers wishing to further develop their knowledge and skills with coaching Social, Emotional and Academic skills
- Teachers who have students presenting with challenging behaviours and want to increase their knowledge and skills to effectively manage and teach students; OR
- Teachers working in PB4L schools; OR
- Beginning teachers and teachers working in the Year 1-8 levels

Please note the following:

Your school will be reimbursed \$1000 by the Ministry of Education as a contribution towards relief teacher costs per attendee. Confirmation of attendance will be sent on receiving the completed School Sector Teacher information - see form attached.

Where: Papatoetoe Intermediate RTLB Office
175 Motatau Road, Papatoetoe

Time: 8.45am – 3.30 pm

Facilitators: Laura Campbell & Karen Otway

When: Thursday on the following dates:

Term 2

Workshop 1: May 13

Workshop 2: June 17

Workshop 3: July 1

Term 3

Workshop 4: July 29

Workshop 5: August 12

Workshop 6: September 2

Please confirm your attendance with an email to michh@papint.school.nz with the completed Registration Form attached below by 9/4/2021.

Please complete the registration form and email michh@papint.school.nz

IYT SCHOOL SECTOR TEACHER INFORMATION – PROGRAMME 2

Teacher's Name: _____

Ethnicity: Main: _____
2nd _____
3rd _____

Registration Status (Please tick correct box) Subject to confirmation Full
 Provisional None

Dietary requirements (for catering purposes) Vegetarian Vegan Gluten-free
 None Other: _____

Email Address: _____

Highest Teaching Qualification Certificate Post Graduate Diploma
 Diploma Whakapakari
 Degree Masters / Doctorate

Your Role in the school: _____

Number of children in your class receiving support from: _____ Learning Support (Ministry of Education)
_____ RTLB for Behaviour
_____ ORS / High Health
_____ Other Special Education services

School Name: _____

Address: _____

Phone: _____

MOE Facility Number: _____

Decile Rating: _____

Other Learning Support programmes in school:
1. _____
2. _____
3. _____



Subject **RTLB 2020 Annual Report (Summary)**

Our Community

Manawanui-Cluster 10 is made up of 29 schools and 15,869 students (1 July 2020 rolls). There are 18 contributing primary schools, a kura kaupapa Maori, three intermediate schools, a middle school, an area school (Years 1-13), four secondary schools and a senior high school (Years 11-13). Four schools are state integrated schools. The smallest school has a roll of 56 and the largest exceeds 1550. All schools are within the decile 1-4 range.

57% of the student population (9027) identify as Pasifika, 21.6% (3,345) as Asian and 19.1% (3035) as Maori. Less than 1.5% (243) identify as European/Pakeha. Other key aspects of ethnicity include the need to separate those who identify as Pasifika into Tongan (2357), Fijian (514), Cook Island Maori (1406), Niuean (520) and Samoan (4132) as well as the other island communities.

An emerging trend is similar with the Indian communities and the need to identify those who are of South African Indian descent, those from the Indian sub-continent and those who are from Fiji. It is noted that in the 2018 census the fastest growing ethnic group in Auckland was Indian.

Our RTLB Profile

Manawanui-Cluster 10 has a staffing entitlement of 29 RTLB and a Cluster Manager. An administration support person is employed part-time from the RTLB Administration Grant.

In 2020 four Practice Leaders led teams of 6-7 RTLB. The current composition of 27 RTLB (i.e. there are two vacancies) is made up of 20 trained and qualified RTLB. In addition, four RTLB are undertaking their Post Graduate studies and three will commence their Post Graduate Diploma in Specialist Teaching in 2021 or 2022.

There are RTLB in Manawanui Cluster 10 who have a level of fluency in Te Reo Maori, Samoan, Nueian, Mandarin and Afrikaans. There are also RTLB who have specialist skills in a range of areas of neurodiversity e.g. autism, Foetal Alcohol Spectrum Deficit, oppositional defiance disorder. Four RTLB are Bi-lingual Assessors.

RTLB Support

The services provided by RTLB varies, and seeks to achieve systemic change by supporting teachers to develop additional strategies when working with students. RTLB aim to provide support that is targeted to teachers and teacher aides so that the skills learned are sustainable.

Highlights

All 29 schools within the Cluster accessed the RTLB service – this is the third consecutive year when 100% of schools have accessed the RTLB service.

527 Requests for Support were allocated in 2020 (cf 456 Request for Support in 2019 and 465 in 2018) with an increase in group and school referrals.

- 77% of requests for individual student support were for males (76.9% in 2019, 80% in 2018)
- 29% of requests for support for individual students were for Maori students (cf 26.8% in 2019, 28.9% in 2018). Maori make up 19.1% of the overall student roll
- 42% of requests for support for individual students were for Pasifika students (cf 51.7% in 2019, 51.7% in 2018). Pasifika students make up 57% of the total student roll
- 28/29 schools accessed Learning Support Funding
- \$157,142 (GST excl) Learning Support Fund was allocated to schools

145 students were allocated In Class Support funding following a moderation process – 296 (down from 354 in 2019) applications were received

32 children were supported in transition from early childhood to school

32 students are currently being supported in transition to a different type of school

31 Gateway Education profiles were supported (cf 32 in 2019 and 38 in 2018)

13 Ongoing Resourcing Scheme (ORS) applications were supported – 7 will continue into 2021

13 of 16 Assistive Technology applications were successful

15 Bi-lingual Assessments were completed.

1) COVID 19

Covid 19 impacted on the Cluster at both a personal level and in the delivery of RTLB services. No RTLB is known to have contracted Covid 19, however a number were indirectly impacted with partners/spouses being made redundant due to Covid 19 or being designated as essential workers which placed considerable strain on the families.

Throughout the two lockdowns daily checks were made on the wellbeing of staff in an attempt to ensure they were adequately supported.

Service delivering was likewise severely impacted by the two lockdowns, which resulted in the loss of approximately eight weeks contact time. The lockdowns caused significant disruptions to individual case work many of which were at the early data gathering stage at

the time of the March lockdown. Restarting these cases mid-April effectively meant starting them afresh.

What the lockdown did achieve was to encourage RTLB to work their cases on-line. Where practicable RTLB were in virtual contact with students and teachers. Many RTLB supported students through on-line resources as well as providing families/whanau with links to well being websites.

Flexible Work Arrangements

When New Zealand moved from Level 2 Alert to Level 1 in May the Prime Minister made reference to not losing the gains New Zealanders had achieved under lockdown. One of the gains reportedly was greater flexibility in working arrangements.

Flexible working arrangements have continued to be in place for RTLB in the Cluster since New Zealand returned to Level 1 Alert in May. The initial operational procedure was reviewed by RTLB, school SENCOs and the Board in July and with some minor modifications it has remained in place throughout the second half of 2020. RTLB comment that it has given them flexibility in organising their time and allowed them time to be more focussed on aspects of their work.

2) Learning Communications Support Worker

In 2019 the Cluster worked in partnership with the Ministry of Education and a school to pilot a programme to support oral communications in young learners. The Learning Communications Support Worker programme was co-constructed to address the concerns over the lack of on-going availability of Speech Language Therapists by training a teacher aide to give communication support to students and teachers. RTLB are involved by supporting teachers and teacher aides with strategies which incorporate the communications concepts. The Cluster also funds the LCSW for an initial period of time.

In 2020 the LCSW programme was extended to include an additional four schools. Feedback from the schools, RTLB involved and Ministry Speech Language Therapists has been very positive. Provision has been made for three more schools to be included in the programme in 2021.

In 2021 the Cluster and the Ministry will facilitate a learning community for the LSCW so that they can share their knowledge and understandings of the project.

3) The Incredible Years Programmes

This year the Cluster has expanded the range of Incredible Years programmes it is able to deliver. In February three RTLB were trained as facilitators in the Incredible Years Autism for Teachers programme. This programme targets Year 1-2 learners who are on the autism spectrum. Later in the year two RTLB were trained to be Incredible Years for Parents facilitators. In total six RTLB are either accredited IY facilitators or are completing their accreditation. In 2021 an additional RTLB will commence training to become an IY facilitator.

IY Autism for Teachers

Recent research suggests up to 9% of the school aged population may be on the autism spectrum. Increasingly schools are asking for RTLB support for both teachers and students. At the end of 2019 the Cluster was instrumental in facilitating the introduction of the Incredible Years Autism programme in the south and south west of Auckland. The IYA programme targets pre-school children and their transition to primary schools.

In terms three and four the Cluster delivered its first IYA for Teachers programme. In doing so, Manawanui Cluster 10 was the first RTLB cluster to deliver the programme in New Zealand. Simultaneously, one of the Cluster's RTLB co-facilitated the delivery of the IYA for Teachers programme in a neighbouring RTLB Cluster. 12 teachers attended the first programme and in the course evaluation rated the facilitators and the programme very highly.

IY Teachers

The Cluster delivered three IYT programmes in 2020. Two programmes were delivered to 28 teachers from schools across the Cluster. The third programme was targeted at school leaders so that they had an understanding of the principles underpinning the Incredible Years programmes. This programme was attended by 8 school leaders.

The IY strategic plan seeks to target 30% of all Year 1-6 teachers in the Cluster over the next three years.

IY Parents

Two RTLB were trained to support the delivery of the suite of IY programmes to the staff and school community of a Cluster school. Community issues towards the end of term four led to the school requesting the postponement of the delivery of the IYP programme and the whole of school IYT programme. Both are now scheduled for early 2021.

Teacher Aide Behaviour Management Programme

In 2019 the Cluster developed a behaviour management programme to support teacher aides. The programme used many of the principles of the IY programmes and the Positive Behaviour for Learning Programme (PB4L). The programme was delivered to more than 40 teacher aides in 2020. Three schools had workshops facilitated on-site whereas other teacher aides attended workshops at the RTLB meeting room.

One *Seasons for Growth* workshop was facilitated and attended by 12 teachers. In addition 20 teachers attended the "reconnector" workshop i.e. teachers who had been trained in 2019.

4) Foetal Alcohol Spectrum Disorder

A Foetal Alcohol Spectrum Disorder project has been established by two RTLB this year. The project aims to build teacher capability to support students who are showing FASD traits. Identified students are selected due to having significant gaps in their learning and/or show

challenging behaviours. Many of the students who are showing FASD traits score well below the expectation of their chronological age.

The project aims to build teacher capability to plan and deliver learning programmes specifically targeted to meet student individual needs. In addition, the project will increase teacher knowledge and understanding of the neurodiversity of students with FASD traits.

The first two-day workshop designed by the 2 RTLB was delivered to 4 teachers and a SENCO in term four. In the words of one of the participants, "all teachers should attend these sessions". Subsequently, professional development sessions on FASD have been facilitated in a number of schools and to the Cluster wide SENCO network.

In 2021 the RTLB involved hope to extend coverage of the professional development sessions to 25% of Cluster schools as well as offering two workshops.

5) He Pikorua

He Pikorua was finally released in September. At the local level there has been a real sense of partnership and collaboration as Clusters in the south and south west (i.e. Clusters 9, 10 and 12) work closely with the service managers of the Botany office of Learning Support to prepare for the next stage of implementation.

